

Child Protection & Safeguarding Policy – Staff Summary

Key Principles

- ***Safeguarding is everyone's responsibility.***
- ***All staff must act in the best interests of the child.***
- ***Children have the right to be protected from harm, abuse, and neglect.***

Your Responsibilities

- ✓ Read and understand Part 1 and Annex B of Keeping Children Safe in Education (KCSIE).
- ✓ Know who the Designated Safeguarding Lead (DSL) and Deputy DSLs are.
- ✓ Be alert to signs of abuse, neglect, exploitation, and mental health concerns.
- ✓ Report concerns immediately to the DSL or directly to children's social care if a child is in immediate danger.
- ✓ Maintain confidentiality—only share information with those who need to know.

Recognising and Reporting Abuse

- Report if you witness or suspect abuse or neglect.
- Report disclosures from children.
- Report signs of FGM, radicalisation, online harm, or child-on-child abuse.
- If in doubt, speak to the DSL.

Mental Health & Wellbeing

- Mental health issues can be a sign of abuse or neglect.
- Report concerns to the DSL, even if they don't seem directly safeguarding-related.

Online Safety

- Reinforce safe online behaviour with pupils.
- Be aware of the school's filtering and monitoring systems.
- Never share or view inappropriate content involving pupils.

Record Keeping

- Record all concerns factually and promptly.
- Use the school's safeguarding reporting system.
- Include dates, times, and direct quotes where possible.

Allegations Against Staff

- Report concerns about staff conduct to the Headteacher.
- If the concern is about the Headteacher, report to the Chair of Governors.
- Low-level concerns should also be reported and recorded.

Training

- All staff receive safeguarding training at induction and regular updates.
- DSLs and Deputy DSL receive enhanced training every 2 years.

Key Safeguarding Contacts

Designated Safeguarding Lead (DSL): *Ian Cutts, Headteacher, 01964 623411,*
burstwickcommunity.primary@eastriding.gov.uk

Deputy DSL(s): *Karen Spencer, SBM/DDSL, 01964 623411,*
burstwickcommunity.primary@eastriding.gov.uk

Designated Safeguarding Governor (DSG): *Dominic Boynton, 01964 623411,*
boyntond@burstwickprimary.co.uk

Chair of Governors: *Andy Johnson, 01964 623411,* johnsona@burstwickprimary.co.uk

Other Safeguarding Contacts (e.g. SENCO, Pastoral Lead):

Rosie Hill, SENDCo, 01964 623411, sprucer@burstwickprimary.co.uk

Jake Penn, e-safety Lead, 01964 623411, pennj@burstwickprimary.co.uk